

ASA Board Meeting - Minutes

Tuesday, November 20th, 2018 @ Old Hall of Fame in the Frank King Building
6:30pm-8:00pm



Start time	Subject Matter	Person leading	Action Items
Present:	Mike Choi, Corri-Lynn Deitsch, Colleen D’Hondt, John Fair, Stacey Hicks, Chris Lewis, Wes Miskiman, Mike Riddell, Shelley Spackman, Stacey Burke-Hicks, Board Observers:		
Absent:	Bob Duszynski, Jeff Jarvis, Nigel McCreary,		
6:30pm (15 min.)	Call Meeting to order. Motion to open meeting: Michael Riddell Motion seconded by: Colleen D’Hondt Carried: Unanimously.	Chris Lewis	
	Discussion re Agenda. Motion to approve Agenda: Colleen D’Hondt Second: Michael Riddell Carried: Unanimously	Chris Lewis	Action: Reminder for the Governance Committee to meet soon and before the next BOD mtg. Person responsible: Gov. Committee Deadline: Prior to next meeting.
	Discussion re last meeting minutes. Motion to approve last meeting minutes.: Mike Choi Motion seconded by: Wes Miskiman Carried: Unanimously.	Chris Lewis	
	Review of progress on last meeting Action Items.	John Fair	See previous minutes also attached hereto for outstanding action.
	Scheduled Board Agenda Items:		
6:45pm (15min.)	Financial Update: Agreement on monthly reporting rhythm – focus on variance reporting Notable discussion points: Reporting frequency to be discussed (Qtly likely).	Stacey / Chris Lewis	Action: Finalize financial policy and agree on a manage by exception cadence. Person responsible: Mike Choi Deadline: By Dec. BOD mtg
7:00pm (60min)	Updates: <ul style="list-style-type: none"> • ED Report - Stacey • Events Report – Shelley • Revenue Outlook(memberships/funding) – Stacey • Sponsorships – Shelly • Staffing – Stacey 	Comm. Leads	Action: Confirm that Canada Snowboard needs all accident reports, and who to send them to, and that these are reported to the appropriate PSO’s. Check privacy rules too. Person responsible: Stacey Deadline: By Dec. BOD mtg

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	<ul style="list-style-type: none"> Misc/Open Discussion - all <p>Notable discussion points: Policy Introduction – moved to future meeting</p> <p>Provincial Team Formulation Discussion</p>		<p>Action: Get a breakdown of the year’s event staffing plan on the calendar. Person responsible: Shelley Deadline: By Dec. BOD Mtg</p> <p>Action: Re-investigate the idea and path to getting a provincial team. Person responsible: Stacey Deadline: Dec. BOD Mtg</p>
7:45 pm (15 min. only if necessary)	<p>Parking Lot Any items of discussion raised during the meeting that didn’t fit with the topics being discussed can be pushed to the “Parking Lot” to be discussed if time allows at the end of the meeting or to be tabled to a subsequent meeting.</p> <p>Notable discussion points: (if applicable)</p> <ul style="list-style-type: none"> Sale of ASA Trailer <p>Motion: That the ASA sell the trailer for \$3,140 c/w taxes to Matt Proconavy of Paradise Truck and Trailer Motion by: Mike Choi Seconded by: Wes Miskiman Carried: Unanimously</p> <p>Next Meeting Date: Wed. Dec. 19</p>	Chris	<p>Action: Proceed to finalize “As is” trailer sale. Person responsible: Nigel McCreary. Co-ordinate with Stacey as needed. Deadline: This month, if possible.</p>
8:00 pm	<p>Adjourn Motion to Adjourn by: Michael Riddell Seconded by: Wes Miskiman Carried: Unanimously</p>		