

ASA Board Meeting – Minutes

Jan. 16th, 2019 @ Excel Boardroom, Markin MacPhail Bldg

6:30pm-8:00pm



Start time	Subject Matter	Person leading	Action Items
Present:	Mike Choi, Corri-Lynn Deitsch, Colleen D’Hondt, John Fair, Stacey Hicks, Jeff Jarvis, Chris Lewis, Nigel McCreary, Wes Miskiman, Mike Riddell, Board Observers:		
Absent:	Bob Duszynski, Shelley Spackman,		
6:30pm (10 min.)	Call Meeting to order. Motion to open meeting: Corri-Lynn Deitsch Motion seconded by: Colleen D’Hondt Carried: Unanimously.	Jeff	
	Discussion re Agenda. Motion to approve Agenda: Wes Miskiman Second: Mike Choi Carried: Unanimously	Jeff	
	Discussion re last meeting minutes. Motion to approve last meeting minutes.: Colleen D’Hondt Motion seconded by: Corri-Lynn Deitsch Carried: Unanimously.	Jeff	
	Financial Update: See financials attached.	Mike	
	Fund Development update: Wicked Audio made a substantial donation. No one has yet been found for the HP World Cup. No sponsors yet for Nationals.	Shelley	Action: Try to find companies for Shelley to pursue Person responsible: All Deadline: In the next few weeks asap
	Scheduled Board Agenda Items:		
6:40 pm (15 min.)	Follow up from last meeting’s action items <ul style="list-style-type: none"> ● Fund Development - assignment to bring two company names to Shelley (Board Members)- Not much has been done. We need to try harder. ● Plan for Provincial Team 	Ea. BOD member Stacey	Action: Continue to look for sponsors Person responsible: All Deadline: Asap

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	<ul style="list-style-type: none"> • Event Staffing Plan: We still need many volunteers for most events. Must step up the recruiting. • AWG Selection criteria on website (Shelley) • Police Check requirements for volunteers on Goalline. 	<p>Shelley</p> <p>Shelley</p> <p>Stacey</p>	
6:55pm (25mins)	<p>Review and approve - ASA Board Member Email policy</p> <p>Notable discussion points:</p> <ul style="list-style-type: none"> • Effective Date will be recorded. <p>Motion: Approve the e-mail policy with one addition to include an effective date of Feb. 1, 2019. Motion by: Wes Miskiman Seconded by: Mike Choi Carried: Unanimously</p>	Michael	<p>Action: Complete the programming for e-mail. Person responsible: Michael Riddell Deadline: Feb. 1, 2019</p>
7:20 pm	<p>Review and approve - ASA Financial policy</p> <p>Delayed to next meeting.</p>	Colleen	<p>Action: Finalize the policy. Person Responsible: Colleen D'Hondt Deadline: Next meeting.</p>
7:20 pm (15 min.)	<p>Briefing - Q & A on Air Nation and World Cup Events</p>	Stacey	
8:15pm (10 min. only if necessary)	<p>Parking Lot</p> <p>Any items of discussion raised during the meeting that didn't fit with the topics being discussed can be pushed to the "Parking Lot" to be discussed if time allows at the end of the meeting or to be tabled to a subsequent meeting.</p> <p>The question was raised as to whether we need less people on the board and whether we should change the bi-laws accordingly.</p>	<p>Jeff</p> <p>Stacey</p>	<p>Action: Review after Financial policy has been finalized. Person responsible: Nomination Committee Deadline: Set at next board meeting.</p>

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	<p>The question was also raised as to whether we should change the year end and AGM to Sept.</p> <p>Next Meeting Date: Feb. 20, 2019</p>	Stacey	<p>Action: Make a decision and revise bi-laws appropriately. Person responsible: Colleen D'Hondt & Sheila Rule Deadline: Next Board meeting</p>
7:30pm	<p>Adjourn Motion to Adjourn by: Colleen D'Hondt Seconded by: Michael Riddell Carried: Unanimously</p>		