

Alberta Snowboard Volunteer Bond Policy

Effective June 26, 2026.

1. Purpose

- a. Alberta Snowboard events rely on volunteers to operate safely and effectively. Each event and program requires a combination of on-snow and off-snow roles to support athletes, officials, and event delivery.
- b. The Volunteer Crew Program has been developed to:
 - i. Support delivery of safe, high-quality events and programs
 - ii. Distribute volunteer responsibility across participating families
 - iii. Reduce reliance on paid staffing
 - iv. Maintain sustainable program and competition costs
 - v. Strengthen community connection and shared ownership
- c. Participation in the Volunteer Crew Program is a requirement for all applicable membership categories.

2. Application

- a. This program applies to the following membership categories:
 - i. Compete Membership
 - ii. Compete + FIS Membership
 - iii. Development, Provincial Team, and High-Performance athletes
- b. Volunteer Crew requirements must be completed by a family representative who is 18 years of age or older.
- c. Recreational memberships are not included in Year 1. Recreational members are encouraged to participate voluntarily but are not subject to the Volunteer Bond. This will be reviewed annually.
- d. It is the responsibility of each athlete (identified within 2.a) over the age of 18 or if under the age of 18, their legal guardian/parent to ensure their Volunteer Crew requirements are fulfilled.

3. Program Overview

- a. All eligible families are part of the Volunteer Crew Program.
- b. Each participant is required to either:
 - i. Complete the required Volunteer Crew Days, or
 - ii. Forfeit the Volunteer Bond
- c. The Volunteer Bond is collected at the time of membership registration.

4. Contribution Options

- a. Volunteer Contribution
 - i. Complete required Volunteer Crew Days
 - ii. Receive a full refund of the Volunteer Bond
 - iii. Eligible for Volunteer Crew recognition

- b. Financial Contribution
 - i. Pay the Volunteer Bond
 - ii. No volunteer requirement
 - iii. Bond is not refunded

5. Volunteer Bond Requirements

- a. Volunteer Crew requirements may be completed by a family representative who is 18 years of age or older.
- b. One Volunteer Crew Day is defined as a minimum of 6 hours of assigned duties within a single event or program.
- c. Volunteer Crew Days may be completed across multiple events throughout the season and fulfilled through a combination of roles and shifts. Multiple shorter shifts may be combined to meet the 6-hour requirement for one Volunteer Crew Day.
- d. It is the responsibility of each family to ensure their Volunteer Crew requirements are fulfilled and properly recorded.
- e. Volunteer Crew requirements are non-transferable between families.
- f. In the event of program or event cancellations, Alberta Snowboard will make reasonable efforts to provide alternative volunteer opportunities.
 - i. Completion requirements will remain in effect.
- g. Volunteer bond equals \$150 per athlete registered with a Comp/Comp-FIS membership

6. Refund Structure

- a. Volunteer Bond refunds are issued based on completion of Volunteer Crew requirements.
- b. All Volunteer Crew Days must be completed by the end-of-season deadline (April 15, 2027).
- c. Refunds will be processed within 15 days following the end-of-season deadline.
- d. Incomplete Volunteer Crew requirements will result in the bond being retained.

7. Crew Roles

- a. Volunteer Crew roles are available across a range of event and program needs and are designed to accommodate different schedules and skill sets.
 - i. On-Snow Roles
 - 1. Event and competition set up (course setting and branding)
 - 2. Start Assistant
 - 3. Jump Spotter
 - 4. Finish Corral
 - 5. Gate Keeper
 - 6. Outdoor Support
 - ii. Off-Snow Roles
 - 1. Registration and check-in

- 2. Event administration
- 3. Bib sorting
- 4. Lunch coordination
- 5. Awards support
- iii. Fundraising and Program Roles
 - 1. Casino fundraising
 - 2. Special events and initiatives
- b. Certain roles may require specific physical ability or safety considerations. Alberta Snowboard will assign roles accordingly.

8. Recognition and Community Contribution

- a. The Volunteer Crew Program includes a recognition system to acknowledge participation and contribution.
- b. Recognition is based on total Volunteer Crew Days completed within the season.
- c. Participants will receive the highest recognition level achieved.
- d. Recognition items are subject to availability and may vary based on sponsorship.
- e. Additional recognition may include event acknowledgements and appreciation initiatives.
- f. *Volunteer Crew Recognition Levels:*

*** items may change based on availability however will be of similar value in recognition*

Volunteer Crew	Recognition
1 Day	Hat or Toque
2 to 3 Days	T-shirt
4 to 5 Days	Backpack
6 to 7 Days	Hoodie
Full Season	Jacket

9. Participation and Tracking

- a. Volunteer opportunities and sign-up details will be communicated through event communications and monthly newsletter.
- b. Families must register in advance using the designated sign-up system.
- c. Volunteer participation will be tracked internally by Alberta Snowboard. No invoicing or reimbursement submission is required from families.

- d. Only participation recorded through the official tracking system will be eligible for Volunteer Crew credit.
- e. Volunteer shifts must be fulfilled as scheduled. Missed shifts without a minimum of 48 hours' notice may not be credited toward Volunteer Crew requirements and may require an additional shift to be completed.
- f. Volunteer opportunities are limited based on event needs. Early registration is encouraged.
- g. It is the responsibility of each family to ensure their participation is accurately recorded.

10. Implementation and Review

- a. The program will be implemented for the 2026/2027 season.
- b. The program will be reviewed at the end of the season. Adjustments may be made based on participation, feedback, and operational requirements.
- c. Alberta Snowboard reserves the right to interpret and apply this policy as required to support program delivery.